



PARC 2024 A



Paris
College
of Art



GRADUATED STUDENT HANDBOOK



LETTER FROM THE POVOST

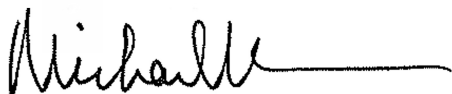
Dear students,

It is with pleasure and pride that I address you as alums of Paris College of Art.

I congratulate you on your hard work both in the studio and the classroom, and I truly admired your work during the May celebrations.

In addition to the skills and competencies that you have gained through your coursework, I trust taht you have benefited from the unique environment at PCA to build soft skills that will contribute to your future careers.

Wshing you success and fulfillment,

A handwritten signature in black ink, appearing to read "Michael", followed by a long horizontal line.

Michael Meere, PhD
Provost and Vice President of Academic
Affairs Paris College of Art

PCA ALUMS

PCA is thrilled to count you as a member of its growing and thriving community of graduated students: a worldwide network of artists, designers, and creative professionals spanning from Tokyo to Bogota.

After graduation, the PCA Alumni Association will be your link to the college and to your fellow alums.

SPONSOR INTERNSHIPS

PCA alums often reach out to current students and recent graduates to offer internships within their professional fields. These internships are mutually beneficial to the intern - who gains valuable practical experience in their field of study - and to the host company who can assign interns to specific missions and tasks that complement their academic skills. If you or your company are interested in hosting an intern, please send us a short description of the proposed internship and the qualifications needed to apply.

BECOME A STUDENT MENTOR

Your professional experience and knowledge can provide invaluable guidance to current PCA students. Mentoring a student can be as simple as meeting for coffee or arranging a short informational virtual meeting.



STAY INFORMED

STAY IN THE LOOP

Stay informed about what's happening in the PCA community including gallery openings, upcoming events, alumni spotlights and much more. Have something you'd like to share with the community. Submit your news to us via our news form and we'll feature it as an article on our website and social media platforms.

GET LINKEDIN

Join the Paris College of Art Alumni Association LinkedIn group to post about job and internship offers, ask questions, keep informed about PCA, and receive updates about upcoming events.

ALUM EVENTS AND END-OF-YEAR CELEBRATIONS

As an alum you are invited to celebrate with us by attending the end of the year student shows and celebrations.



MONPARIS STUDENT PORTAL

As an alum you can still access the resources available on the MonParis student portal by logging in at mon.paris.edu and enter your credentials.

If you have forgotten your ID (typically `firstname.lastname`) or password, please email the IT Office at it.service@paris.edu.

PCA EMAIL

Upon graduating, your paris.edu email address remains active. You will receive all communications from PCA directly to this email address.

ALUMNI NETWORK, NEWS AND EVENTS

Email: alumni@paris.edu

GRADUATED STUDENT BENEFITS

As a member of the growing PCA Alumni Association, you are entitled to certain privileges. Stay in touch with PCA by taking advantage of the benefits listed below.

Alums are encouraged to contact the Careers and Alumni Office, whose services include the following:

- Internship and Job opportunities;
- Assistance in writing cover letters and résumés;
- Career advice and recommendations;
- Networking and informational interviews with other alums and members of the PCA network.

EVENTS AND ACTIVITIES

Participate in and attend guest lectures and conferences including End-of-Year events, PCA Talks and PCA gallery openings.

You can find information about these events on the PCA website.

GIVE BACK

BECOME A REGIONAL REPRESENTATIVE

Participate in our Alumni Association by promoting events, proposing activities, and connecting members in your region.

BECOME AN ADMISSIONS AMBASSADOR

Share your experiences with prospective students in your region through informational interviews or by volunteering at recruiting fairs and participating in interviewing applicants.

INTERESTED?

Email: admissions@paris.edu



CAREER DEVELOPMENT

As a graduate of PCA, you have gained skills and knowledge that set you apart in the creative workplace. Not only have you acquired a professional qualification in the domain of your choice, you have also received a global education in critical thinking and creative problem-solving, which will make you uniquely suited to adapt to and succeed in the global art and design market.

We look forward to following the evolution of your career just as we guided your academic progress as a Paris College of Art student.

GOT NEWS?

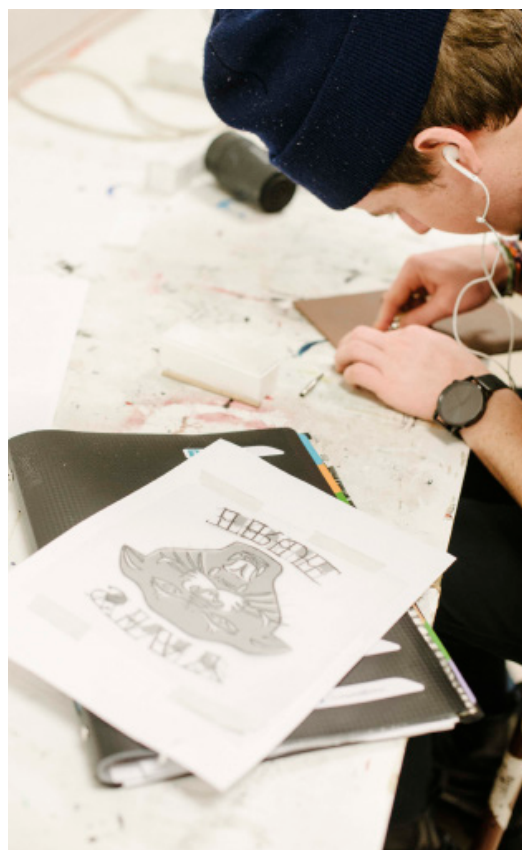
Email: alumni@paris.edu

CREATE ONLINE PRESENCE

It's important more than ever for artists, designers, and creatives to have active online presence. If you haven't done so already, do set up artist and designer profiles on platforms such as Instagram, LinkedIn, Facebook, and X.

Other platforms such as ARTSTHREAD reach a huge audience where you can upload artistic projects as well as artist profiles.

For more information, visit artsthread.com/register.



ARTBOUND INITIATIVE

Looking for an internship abroad? Our partners at ArtBound Initiative places students in their relevant fields in cities like New York, Berlin, London, and Hong Kong for a fee.

The fee includes services such as: résumé and portfolio coaching, mock interview sessions, visa sponsorship, travel and health insurance aid, housing aid, on-site and in-country 24/7 support.

ArtBound has a number of internal scholarships that are available to applicants.

INTERESTED?

Email:

info@artboundinitiative.com

MAKING THE MOST OF AN INTERNSHIP

ALUMNI NETWORK

The alumni network is a good place to start your internship search. Don't hesitate to reach out to the PCA community to get in touch with alumni in a specific region or field. Be sure to check out PCA's LinkedIn page to make connections with former students.



CAREER MANUAL

Download the Career Manual from the portal. It lists important search engines to find jobs/internships, tips on résumé and cover letter writing, as well as an overview on interview culture.



INTERNSHIP CULTURE IN FRANCE

An internship, especially in creative industries, can be a key stepping stone in your professional career path. Take advantage of strategic internship opportunities to gain crucial skills, build your network, and develop your résumé.





APPLIED STUDIES YEAR

PCA can sponsor recent graduates who have secured an internship for an Applied Studies Year. During this year, PCA graduates find an internship or work placement within 6 months of graduation.

In accordance with national regulations, internships can have a maximum duration of 6 months and must be formally approved by PCA through an agreement form called a convention de stage . There is a 360 euro registration fee for the Applied Studies Year. To participate in an internship, students must be registered with the French social security system. As enrolled students, Applied Studies Year students can renew their student residency card or visa with the help of the Student Life Office.



Here are some examples of post-graduate internships and jobs obtained by our recent graduates: fashion design assistant for *Balmain* , assistant manager at *Damir Doma*, assistant curator at art gallery *Éric Dupont* , graphic design intern at *Euro RSCG*, communication assistant at *Christian Louboutin*, global marketing assistant at *Estée Lauder*.

**Students who go on Leave of Absence during their studies at PCA are not eligible for the Applied Studies Year.*

***Students who take part time studies (less than 12 credits) at any time of their academic career at PCA will only be eligible for maximum 1 semester of the sponsorship.*



GRADUATE SCHOOLS

APPLYING TO GRADUATE SCHOOLS

You may have already begun to apply for graduate schools or it may be a long-term goal. Keep in mind that deciding to pursue a Master's or PhD, or other graduate degree is a serious investment. It is a commitment in time, energy, and financial resources, so it is important to choose the program that is the right fit for your concrete career goals.



PARTNER INSTITUTIONS OFFERING GRADUATE PROGRAMS

Aalto, Finland

Canada School of Visual Arts

USA College for Creative Studies, USA COMAS

Israel Corriente Alterna, Peru

Emily Carr University of Art and Design, Canada

Fashion Institute of Technology, USA

Hongik University, South Korea

Joshi University of Art and Design, Japan

KEA, Denmark

Konstfack, Sweden

Kyoto Seika University, Japan

London College of Communications, UAL, UK

Maine College of Art, Maine, USA

Maryland Institute College of Arts, USA

Glasgow School of Art, UK

National Taiwan University of Arts, Taiwan

Pratt Institute, USA

Royal Melbourne Institute of Technology,
Australia

Shih Chien, Taiwan

The Bezalel Academy of Arts & Design, Israel

Universidad Iberoamericana, Mexico

Universidad de Monterrey, Mexico

Universidad de Palermo, Argentina

INTERESTED?

Email: admissions@paris.edu

GRADUATE PROGRAMS AT PARIS COLLEGE OF ART

MA in Design for Social Impact

MA/MFA in Drawing

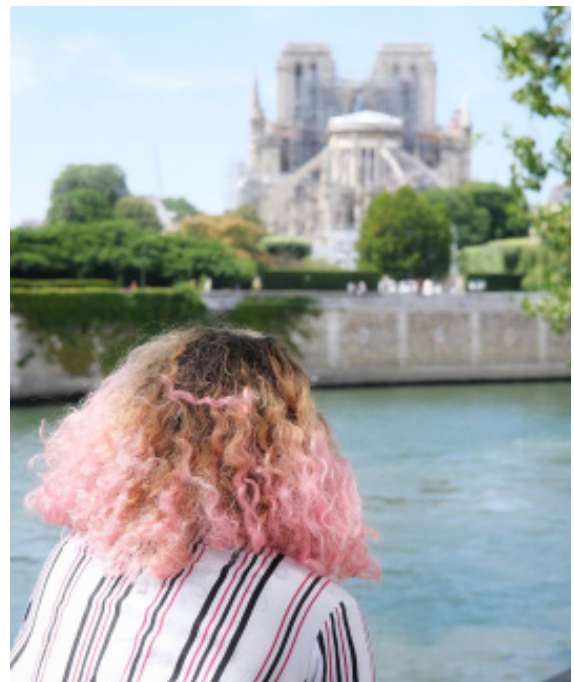
MA in Fashion Film & Photography

MA in Interior Design

MA/MFA in Photography & Image-making

MA/MFA in Transdisciplinary New Media

**PCA Alumni receive a 10% discount on PCA Graduate Programs and a special discount on PCA Summer programs.*



RECORDS

REQUESTS FOR RECORDS

After leaving PCA, you may require official transcripts to provide proof of enrollment at PCA to graduate schools, prospective employers, etc. Official transcripts can be ordered through Parchment, at no charge.

Please note that due to demand, official transcripts can take up to five business days for processing and from one day to three weeks for delivery. Official transcripts are only available to students who have a zero balance on their University account and whose PCA loans have been repaid in full (if applicable).

STUDENT RECORDS

The Registrar's Office maintains all student academic records. At any point after graduation, you are welcome to request copies of your transcripts or to access your student file including degree information, grades and courses taken.

CONTACT THE REGISTRAR

Phone: +33 (0)1 45 77 11 77
Email: registrar@paris.edu

FINANCIAL MATTERS

An important part of the transition to independent professional life is the management of your personal finances.

Student accounts must be fully settled, or present a zero balance in order to fully participate in graduation activities*.

If you have benefited from the school's student loan program, loans will become due after graduation. Before you graduate, stay on top of managing your finances by speaking to the Business Office and the Financial Assistance Committee to develop a loan repayment plan.

PAYING BACK YOUR STUDENT LOAN

You will be given a six-month grace period before you are required to begin repaying your loans. Over the summer, the Business Office will contact you with a repayment plan that sets out monthly amounts to be reimbursed over three years. The total amount to be repaid will have been calculated according to the basis set out in the signed loan contracts.

CONTACT THE BUSINESS OFFICE

Phone: +33 (0)1 45 77 49 53
Email: businessoffice@paris.edu

MAKING PAYMENTS

Payments for tuition fees and loan repayments can be made in euros by either:

- bank transfer
- check
- credit card

Cash payments are not accepted.

The credit card authorization form and details for other payment methods can be found on the Business Office section of the MonParis student portal.

**You will receive your official transcripts and diploma only after all outstanding balances have been repaid.*

STUDENT LIFE

STUDENT LIFE

The guidance and support that the Student Life Office provided you as a student to adapt to life in Paris will remain valuable after graduation. Whatever your plans are for the future the Student Life Office has suggestions to help you successfully transition out of your life as a student and embark on your next great adventure.

HEALTH INSURANCE

You are covered until the date of expiration that is listed on your Social Security certificate. For more information, including a complete list of English speaking doctors and reimbursement methods, check out the Student Life section of the MonParis student portal.

MOVING OUT AND CLOSING ACCOUNTS

Planning your life after graduation can be stressful. The Student Life Office has outlined some steps that you can take in order to manage the transition. You can use the guidelines on the MonParis portal under Student Services / Student Life / Handouts.

CLOSING YOUR BANK ACCOUNT

Be sure to keep your bank account open until you have received all expected payments (College Assistance Program stipends, off campus jobs/ internships, social security - reimbursement, apartment deposit reimbursements etc.)

WORK PERMITS AND OTHER IMMIGRATION SERVICES

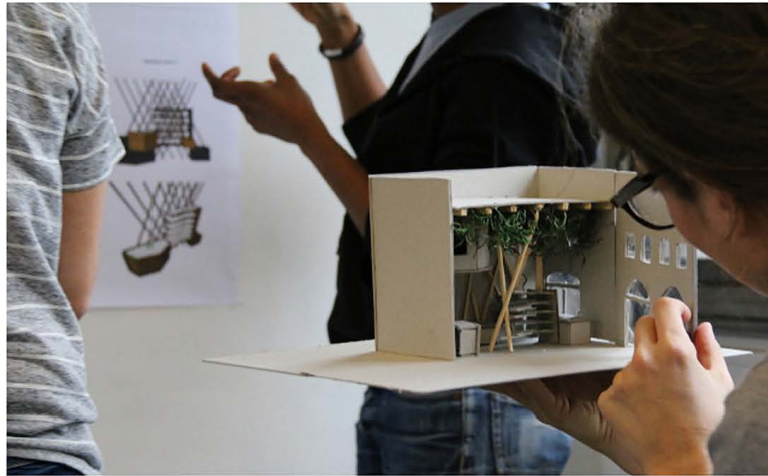
The Student Life Office cannot provide assistance with non-student visas and residency permits. However, there are external resources that can provide direct assistance, such as immigration services through French associations or lawyers.

Some examples include:

- Mission Locale (for those under 26 and living in Paris)
- Welcome Desk at Maison Internationale
- Service Public

CONTACT THE STUDENT LIFE OFFICE

Phone: +33 (0)1 45 77 39 66
Email: studentlife@paris.edu



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